

## Purchasing and Using WT Gift Vouchers

When you purchase WT Gift Vouchers, you will receive an email with a PDF attached.

The email heading says “Your ticket to Wokingham Theatre” – and goes on to talk about when the theatre opens – which is a little misleading. We are currently working with the software providers to be able to generate a separate message for gift vouchers, but in the meantime, this is how to use the vouchers.

The important part is the Voucher code – see the screenshot below. In this example the code (shown in red) is ABC123:

### YOUR TICKET TO WOKINGHAM THEATRE

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Thank you for supporting your local theatre!  
Your tickets are below, and we look forward to welcoming you to WT.

The theatre bar will be open 45 minutes before the show begins, with the auditorium open from 15 minutes before.

We always love to hear from our patrons, and you can find us on social media using [@WokinghamThtr](#), or let us know what you think of the show by email at: [feedback@wokinghamtheatre.org.uk](mailto:feedback@wokinghamtheatre.org.uk)

If you have any queries about your tickets, please get in contact with our box office team at: [boxoffice@wokinghamtheatre.org.uk](mailto:boxoffice@wokinghamtheatre.org.uk), or leave us a voicemail message at **0118 978 5363**.



### Using a voucher

Firstly, it is worth reminding you that vouchers can only be used to purchase tickets for WT Productions; they can't be used for Productions or Performances staged by other organisations at WT.

Tickets for a particular performance are purchased online via our website, just like any other purchase. Vouchers can only be used online (they are 'electronic') – like an Amazon gift voucher, you enter the voucher code at the checkout when purchasing tickets.

When you the come to the checkout screen, **enter this code in the box on the checkout screen and press the Update Total box**. The value of the gift voucher will be deducted from the cost of the tickets.

1) Choose production 2) Choose performance 3) Choose seats 4) Select tickets 5) Complete sale Time left: 29:43

| Item  | Total                        |
|---|------------------------------|
| <b>Blithe Spirit, Thursday 18 July 2024, 7:45pm at Wokingham Theatre</b><br>> 2 seats (row K, seats 6, 7)<br>> Standard - Adult/Child: 2 x £16.00 | <b>£32.00</b> <span>✕</span> |
| <b>Total</b>  | <b>£32.00</b>                |

[Remove all items](#)

Please enter your Discount, Voucher, or Credit code

PLEASE NOTE : These may only be used against WT Productions (not Productions or Performances staged by other organisations)

Vouchers and Credits are valid for 12 months from date of purchase / issue:

ABC123 [Update Total](#)

If the voucher is worth more than the tickets, the balance can be used next time (so if the voucher was £40 and tickets £32, there would be £8 left on the voucher). Using the voucher number above, you can see that in the example below, the patron would need to pay the balance of £2.

## WHAT YOU'RE BOOKING...

1) Choose production 2) Choose performance 3) Choose seats 4) Select tickets 5) Complete sale Time left: 27:06

| Item  | Total                         |
|---|-------------------------------|
| <b>Blithe Spirit, Thursday 18 July 2024, 7:45pm at Wokingham Theatre</b><br>> 2 seats (row C, seats 8, 9)<br>> Standard - Adult/Child: 2 x £16.00 | <b>£32.00</b> <span>✕</span>  |
| <b>£30.00 Voucher</b><br>> Up to £30.00 credit on your purchase. Expires 23 June, 2025. Voucher code: ABC123                                      | <b>-£30.00</b> <span>✕</span> |
| <b>Total</b>  | <b>£2.00</b>                  |

[Remove all items](#)

You should then press the 'Checkout Now' button at the bottom of the screen to complete the transaction, at which time you will be invited to pay the balance of the transaction if appropriate.

Delivery:  Please post out - tickets are printed and posted once per week, so please allow at least a week before the production date if you require postage. There is a charge for this, and we would respectfully encourage patrons to use the eTickets / Print@Home option.

eTickets / Print@Home [Click here for more details](#)

Donation:  Include a £1.00 donation to Wokingham Theatre with my purchase

Do not include a donation

[Book more tickets](#)    [Checkout now](#)